Uniform and Personal Presentation Policy

1. Rationale

Xavier College is a Catholic School in the Salesian tradition. It has a proud tradition which requires all students to present themselves in a way which reflects the values and standards of the College and a strong sense of pride. As a condition of their enrolment, all students are required to wear the College uniform as it has been designed to be worn and adhere to College expectations. Our uniform is a clear visual recognition that students are part of our community and assists them in developing pride in representing Xavier. The Xavier College Board believes that the College uniform is a vital part of the identity and culture of Xavier College. The Board has decided that students attending the school should wear an approved school uniform for the following reasons:

- To provide a focus and a sense of identity for students attending Xavier College;
- To provide an opportunity for parents/caregivers and staff to instil in the children a sense of pride in their appearance and in belonging to the College;
- To prevent excesses in fashion trends and to eliminate competition among students which is often based on the ability of parents/caregivers to provide suitable clothing.

2. Scope

This policy applies to all students and is supported by parents/caregivers and staff working within or for Xavier College. The Uniform Policy applies to all students enrolled at the College and extends to all school activities, including curriculum extension activities, out of normal school hours' official school functions and includes travelling to and from school.

3. Policy Statement

Wearing the correct College uniform, as it is designed to be worn, is a requirement of all students attending Xavier College. Additionally, all students are required to adhere to our overall College expectations as outlined in the Xavier College Student Handbook.

4. Principles

The Xavier College uniform is a suite of comfortable and functional clothing that:

- provides a practical answer to the question of what to wear every day;
- represents value for money;
- promotes personal cleanliness;
- supports health and safety requirements;
- enhances and supports a sense of belonging, identity, dignity and respect;
- instils a sense of College pride in students;
- promotes the good standing of our students in the wider community;
- enhances and supports the positive reputation of the College and students;

5. Requirements

- Safety regulations will apply in practical teaching areas. These regulations may require restrictions on jewellery and dress. For example, the College tie will need to be removed for all practical classes in the Design and Technology workshop area of the Gawler Belt campus;
- All items of the Xavier College uniform must be purchased from the College's Uniform Shop.
  NB. School shoes and any optional items, are not stocked in the College Uniform Shop and may be purchased elsewhere;
- If selected items of an individual student's uniform are damaged or worn as a result of significant wear and tear, the selected items will need to be replaced within a two-week timeframe;

- If an individual student's deportment does not adhere to the College expectations as outlined in the Xavier College Uniform and Personal Presentation Procedures, the student will have a set period of two-weeks to rectify the identified area of concern.

6. Responsibilities

Students will:

- wear the College uniform as it is designed to be worn in its complete and approved form, at all times;
- arrive and depart from all Xavier College campuses in full school uniform;
- wear the designated uniform when representing Xavier, which include, but is not limited to: Award Ceremonies, Parent/Student/Teacher nights, sporting/music events and at other times as directed by the Principal or the Campus Head;
- adhere to the personal presentation guidelines as outlined in the Xavier College Student Handbook.

Parents/Caregivers will:

- ensure their child has all the appropriate uniform items;
- actively support their child in wearing the correct uniform and with pride;
- communicate any difficulties with the College regarding their child being out of uniform;
- be responsive and supportive of the fact that major changes to the requirements of the College uniform will be done over a period of time in order for families to comply with such changes;
- support the College Uniform policy if their child chooses not to adhere to the uniform.

Teaching Staff will:

- consistently monitor students' uniform and presentation;
- alert the student when uniform is worn incorrectly;
- follow the Uniform and Personal Presentation Procedures of the campus as outlined in the Xavier College Student Handbook.

College Leadership will:

- work closely with the teachers to support them in enforcing the Uniform and Personal Presentation Policy;
- liaise with the College Uniform Shop to monitor the availability of uniform items;
- liaise with parents/caregivers when required to reinforce the Uniform and Personal Presentation Policy and also provide clarity when requested.

The College Executive Leadership Team will:

- communicate uniform and personal presentation expectations in a timely manner;
- periodically review the Xavier uniform to ensure it is comfortable, practical and affordable;
- liaise with the uniform shop, ensuring availability of items;
- support staff in following any uniform infringement matters.

7. Related Documents and References

- Uniform and Personal Presentation Procedures – Gawler Belt Campus
- Uniform and Personal Presentation Procedures – Two Wells Campus
- Uniform and Personal Presentation Procedures – Evanston Campus
- Xavier College Student Handbook
- Xavier College Staff Handbook

8. Revision Record

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